**CIM Social Media Modules FAQ**

**How long does it take to complete the course?**

There are 15 modules, each taking approximately 40 mins to complete.

**When do I need to complete the course by?**

The course must be completed by the 31st December 2015.

**What happens if I do not complete or fail a module?**

If you fail a module you can go back and re-take it as many times as you like before the cut off date, 31st December 2015. If you have not completed and passed all modules before the cut off, you will not be granted authority to post on Facebook & Twitter on behalf of your franchise.

**Do I need to pay to retake the modules?**

If you have not finished the course by the cut off, an additional £50 per month will need to be paid until all modules are completed and passed.

**How do I prove I have completed the course?**

After passing each module you receive a certificate of completion. You can save these and send over all 15 to [marketing@premier-education.com](mailto:marketing@premier-education.com) when you are complete to gain access to your social media accounts straight away. Alternatively, CIM send a report at the end of the month outlining which modules you have completed.